

May 9, 2014

Subject: Congratulations on Graduation. Spring 2014

To: Kasey Beth Ashley

Congratulations on the successful completion of your degree and your graduation from Ball State University.

At this time you may request an official transcript through your SSB (Self Service Banner) link at my.bsu.edu. If you have no monetary holds and had an active registration in the term this degree was awarded, you may order a transcript for pick-up at LU-B43 during business hours or request a printed transcript to be mailed via USPS to the recipient you designate. If you did not have an active registration or wish to have an electronic transcript or special mail delivery, you will use www.studentclearinghouse.org to pay online and place your order.

You may view your degree after it is awarded under the Student Records > View Academic Transcript link in SSB (Self Service Banner) at my.bsu.edu.

Your diploma will be mailed to you by the Commencement Office in approximately four to six weeks, provided you have no monetary obligation to the university. Questions regarding your diploma should be addressed to the Commencement Office, Lucina Building, Room B4 (PH: 765-285-1689) or commencement@bsu.edu.

Again, congratulations on the completion of your degree. Please accept our best wishes for success in your future endeavors.

Sincerely,
BALL STATE UNIVERSITY

David Frye
Advising Center Coordinator

Degree: BS - Bachelor of Science

1. Major Elem Ed Spec Ed Excp Needs